



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

JOSH STEIN  
GOVERNOR

DANIEL H. JOHNSON  
SECRETARY

February 9, 2026

**NOTIFICATION OF AWARD – BONDS ARE NOT REQUIRED**

TLC Works Inc.  
1021 Woods Crossroads Rd.  
Benson, NC 27504

Contract ID: D3POC0247  
WBS# ON-CALL  
F.A. # STATE FUNDED  
TIP# N/A  
COUNTY: Brunswick, Duplin, New Hanover, Onslow, Pender and Sampson  
Description: On Call Guardrail/ Cable Rail Installation & Maintenance

Attn.:

I am pleased to inform you that **TLC Works Inc.** has been awarded the contract for the above project based on the bid submitted on **February 5, 2026**, in the amount of **\$598,000.00**.

Please provide the following within 14 calendar days from the date you receive your award letter:

- A. One (1) ORIGINAL current Certificate of Insurance *with the following three items included in the Description of Work section:*
- 1. The contract number and description of work listed above,*
  - 2. County(ies) of contract, and*
  - 3. NCDOT listed as additionally insured.*

**This certificate must now be mailed or emailed directly from your provider to Jonathan Mitchell.**

- B. One (1) ORIGINAL SPA-1 form if applicable

Please remember that work may not start before the contract has been properly executed. In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the *Standard Specifications* relative to prosecution of work, progress schedule and preconstruction conference. Information regarding these items should be addressed prior to beginning work. Please forward remaining information to the **District 2/ Resident Engineer, Daniel Jones**, as soon as possible so that a preconstruction conference can be held. Mr. Jones's mailing address is **220 North Boulevard, Clinton, NC 28328** and his telephone number is **(910) 682-5100**.

In accordance with Article 104-2 of the Standard Specifications, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS  
5501 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Telephone: 910-341-2000  
Fax: 910-675-7827  
Customer Service: 1-877-368-4968

Location:  
5501 BARBADOS BOULEVARD  
CASTLE HAYNE, NC 28429-5647

Website: [ncdot.gov](http://ncdot.gov)

agreements that may be necessary in the performance of the work under this contract. Please furnish this information to the **District 2/ Resident Engineer, Daniel Jones.**

If you have any questions, please contact me at (910) 341-2000.

Sincerely,

Signed by:  
  
02B4042688C6462  
Jonathan W. Mitchell  
Division Contract Engineer

cc: Trevor Carroll, PE, Division Engineer  
Michelle Howes, PE, Deputy Division Engineer  
Katie Hite, PE, Division Project Development Engineer  
David Leonard, PE, Assistant Division Project Development Engineer  
Daniel Cumbo, PE, Assistant Division Construction Engineer  
Battle Whitley, PE, Division Maintenance Engineer  
Jessi Leonard, PE, Assistant Division Maintenance Engineer  
Adrienne Cox, Division Planning Engineer  
Eric Ritzel, Division Corridor Development Engineer  
Alan Pytcher, Project Development Staff Engineer  
Jessica Knight, Division Maintenance Administrative Specialist I  
Daniel Jones, District 2/ Resident Engineer